INSTRUCTIONS FOR TRAINING REPORT SUBMISSION BY B. TECH (ECE 5th & 7th SEM)
STUDENTS

All students (B.Tech. ECE 5th & 7th sem) are required to follow a prescribed sequential format for writing training reports, the details of which are given below:

1. The sequence in which the training report material should be arranged and bound should be as follows:
   i. Cover page (sample copy attached as annexure-A).
   ii. Title page (sample copy attached as annexure-A).
   iii. Contents with title & subtitle, page no. (Breakup of sections according to explanation is advised).
   iv. Certificate (scanned)
   v. Preface (sample copy attached as annexure-B)
   vi. Acknowledgment (sample copy attached as annexure-C)
   vii. Declaration (sample copy attached as annexure-D)
   viii. List of Figures
   ix. List of Tables
   x. Notations/nomenclature (if any)
   xi. Executive summary (with Chapters & sections)
   xii. References (only those references with proper citation which are used in the report) should be in IEEE format
   xiii. Appendix / Annexure/Data sheets( if any)

2. For text in the of the report a proper format must be followed i.e.
   Chapter heading: 16 fonts-Times New Roman-Bold
   Section heading : 14 font-Times New Roman-Bold
   Rest of the text : 12 font-Times New Roman
   Line spacing: 1.5

3. There should be Separator sheets (Blue) between the chapters mentioning chapter no. & the title & should also carry one transparency with each separator sheet.

4. The report must consist of following chapters
   - Chapter 1- Introduction
   - Chapter 2- Project/Training work (It can span in two or three subchapters depending on type & volume of work. This contains the text & related to hardware & software implementation)
   - Chapter 3- Results and Discussion
   - Chapter 4 Conclusions and future scope
5. **Minimum No. of pages in report should be 60** (excluding starting pages and annexure)

6. Numbering of pages up to List of tables should be in (ROMAN -8 font) and the text, beginning with the Introduction, or of Chapter 1, should be numbered consecutively with Arabic numerals. **Page numbers must be placed 1.5cm from the bottom center of each page.**

7. Numbering of Tables, Figures and Illustrations must be done sequentially, including the Chapter number in which it is placed (for example, Figure 2.1, 3.2, etc).

8. Captions for Figures, Tables and Illustrations must be placed at the bottom of each, and centered.

9. An annexure may be attached for graphs, Tables, images, simulation results etc after the complied report. If the annexure pages are more, then another index page can be attached or added to the main index page.

10. Two sets of reports per student need to be submitted. one hard bound & one spiral bounded

11. **Cover of Hard bound should be with blue (for 7th sem) & maroon (for 5th sem) colour & engraved text in golden or silver colour & Cover of Spiral bounded should be with Front Page transparent and back blue colored**

12. Students are advised to prepare a 10 min. power point presentation

13. A **CD inculcating soft copy of the report and power point presentation needs to be submitted as per file name format is**

   ECE/TR/ROLLNO/TOPICNAME - for training report
   ECE/PPT/ROLLNO/TOPICNAME - for paper presentation

14. Training viva will be awarded as per the following criterion
   i. Innovation and timely submission of report-30%
   ii. Regularity as per attendance record-20%
   iii. Presentation-30%
   iv. Viva-20%

15. The Report should be prepared in consultation of respective Coordinators and the print should be taken only after getting the green signal from Coordinator.

   For any query/clarification contact undersign:

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Er. Jaspreet Singh/ Er. Sunil Panjeta (Co-ordinator)

Er. Manpreet Singh (HOD, ECE)
TRAINING REPORT
(16 Normal Arial)

On
(14 Arial)

NAME OF TOPIC
(20 Arial)

Submitted to Kurukshetra University in partial fulfillment of the requirement for the award of the degree of
(14 Arial)

B.TECH
(18 Arial)

In
(14 Arial)

ELECTRONICS & COMMUNICATION ENGINEERING
(16 Arial)

Submitted By
NAME OF THE STUDENT
Roll. No. _____________
(16 Arial)

DEPTT. OF ELECTRONICS & COMMUNICATION ENGINEERING
(14 Times New Roman)

YAMUNA INSTITUTE OF ENGINEERING & TECHNOLOGY
GADHOLI, YAMUNANAGAR-135003
(1 st letter 20, rest 14 Times New Roman)-Bold
2011-12
(Annexure -B )

PREFACE

Training is an integral part of B.Tech and each and every student has to undergo the training for 6 weeks in an industry. This record is concerned about our practical training during the Summer Vacations of 3rd year/2nd year.

We have taken our Practical training in HUTCHISON ESSAR, AIRCEL DIGILINK INDIA LTD., located at MALVIYA NAGAR, JAIPUR (INDIA)( Name and address of company). During this training, we got to learn many new things about the industry and the current requirements of companies. This training proved to be a milestone in our knowledge of present industry scenario and developing business of software in the giant economic field of computers. Every say and every moment was an experience in itself, an experience which theoretical study can’t provide.

Contnd……..
ACKNOWLEDGEMENT

It is my pleasure to be indebted to various people, who directly or indirectly contributed in the development of this work and who influenced my thinking, behavior and acts during the course of study.

Acknowledgement to Director, Principal, HOD, Training Coordinator, n others

NAME OF STUDENT

( ROLL NO. )
CANDIDATE’S DECLARATION

I, Vikram Singh, Roll No. 4110209, B.Tech (Semester- V) of the Yamuna Institute of Engg. & Technology, Gadholi (Yamuna Nagar) hereby declare that the Training Report entitled “A Comparative Study of Operational & Financial Efficiency” is an original work and data provided in the study is authentic to the best of my knowledge. This report has not been submitted to any other Institute for the award of any other degree.

Vikram Singh (Roll No. 4110209)

Place:
Date: